Interview: making a remote interview easier to record

interview - 30 minutes | Original Podfan starter | October 15, 2026

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Opening question (2 min)

- Host: What is the smallest recording change that improved your conversations?
- Guest: [Add the guest's real answer after recording].
- [MUSIC] Fade the intro under the host.

Introduction and scope (3 min)

- Explain that this episode covers remote interview preparation.
- Introduce the guest using only the approved bio.
- Ask the guest which recording setup they actually use.

Before the call (8 min)

- Discuss choosing a quiet room and minimizing fan noise.
- Ask how the guest tests microphone placement and headphone monitoring.
- Describe sending a short agenda and recording consent request.
- Follow-up: Which preparation step is easiest to overlook?

During the interview (10 min)

- Ask how to handle interruptions, lost connections, and repeated answers.
- Request one specific example from the guest's experience.
- Pause for an answer before offering another prompt.
- [PAUSE] Record a clean pickup when a connection drops.

Recap and close (7 min)

- Recap the guest's actual three recommendations.
- Confirm permission before sharing any supplied links.
- Invite listeners to test their setup before their next call.
- [MUSIC] Close after the credits.